

# STATE OF MINNESOTA

## EXECUTIVE DEPARTMENT



### MARK DAYTON

### GOVERNOR

#### Executive Order 18-01

#### **Amending Executive Order 17-12: Directing State Agencies to Conserve Energy and Water, and Reduce Waste to Save Money**

I, Mark Dayton, Governor of the State of Minnesota, by virtue of the authority vested in me by the Constitution and applicable statutes, do hereby issue this Executive Order:

**Whereas**, Executive Order 17-12 was issued on November 21, 2017, directing state agencies to conserve energy and water, and reduce waste to save money; and

**Whereas**, to amend Executive Order 17-12 subsection 2 located on page 3.

**Now, Therefore**, I hereby order that subsection 2 be amended to read as follows:

2. **Sustainability Enterprise Governance System.** To achieve these state sustainability goals, the following enterprise governance system is created:
  - a. **Sustainability Steering Team**
    - i. Membership:
      1. Chaired by the Governor's Chief of Staff or his/her designee;
      2. Four permanent agency members of Department of Administration, Commerce, Natural Resources, and Pollution Control Agency (leads of Workgroups); and
      3. Three rotating (two year terms) agency members selected to represent various aspects of agencies (size, owned/leased facilities, location, etc.)
    - ii. Duties:
      1. Set priorities for Office of Enterprise Sustainability, Workgroups, and Agencies;
      2. Approve changes in sustainability goals and plans to achieve the sustainability goals;
      3. Review progress of the enterprise as a whole, and the progress of individual agencies; and
      4. Meet at least twice a year.
  - b. **Office of Enterprise Sustainability (OES) at Department**
    - i. Duties:
      1. Manage sustainability metrics and reporting system, including public dashboard for Minnesotans to track progress;

2. Help state agencies overcome challenges they may have reaching sustainability goals;
3. Educate agencies on sustainability best practices, tools and resources through a network of agency sustainability coordinators and the Workgroups;
4. Assist agencies with development of their sustainability plans;
5. Administrate the Productivity Loan Fund for the Productivity Loan Committee; and
6. Publish an annual report which will be approved by the Sustainability Steering Team and shared with the public on the OES website and presentation to the Environmental Quality Board.

**c. Sustainability Workgroups**

- i. The following workgroups will be established:
  1. Fleet – lead agency: Department of Administration; supporting agencies: Pollution Control Agency, Department of Natural Resources, Department of Transportation, and Department of Public Safety;
  2. Energy, Water & Greenhouse Gas – lead agency: Department of Commerce; supporting agencies: Department of Natural Resources and Pollution Control Agency; and
  3. Solid Waste & Procurement - lead agency: Pollution Control Agency; supporting agency: Department of Administration.
- ii. Duties:
  1. Recommend solutions to achieve the sustainability goals and measure progress of agencies;
  2. Identify barriers to accomplishing sustainability goals and develop tools and resources to eliminate them;
  3. Share best practices and serve as a community of practitioners that is an education resource to agencies; and
  4. Meet at least quarterly.
- iii. Membership:
  1. Each cabinet agency shall send, to each workgroup meeting, a representative(s) that works on each of the issues covered.

This Executive Order is effective fifteen days after publication in the State Register and filing with the Secretary of State, and shall remain in effect until rescinded by proper authority or until it expires in accordance with Minnesota Statutes, section 4.035, subdivision 3.

**In Testimony Whereof**, I have set my hand on this 2nd day of January, 2018.

  
 Mark Dayton  
 Governor

Filed According to Law:



**Steve Simon**  
 Secretary of State

